U.S. Army Corps of Engineers, Tulsa District SPECIAL EVENT PERMIT The proponent agency is CESWT-OD.						
NAME OF SPONSOR (organization):		PHON	PHONE #:			
PERMIT MAILING ADDRESS:		LAKE:				
EMAIL ADDRESS:						
TYPE OF EVENT:		PUBLIC USE AREA:				
TTPE OF EVENT.		DATE OF EVENT:		HOURS:		
SPECTATOR OR ADMISSION FEES		PARTICIPANT OR ENTRY FEE		Y FEE		
CHARGE: CHARGE:		E:				
ANTICIPATED ATTENDANCE:	ANTICIPATED ENTRIES:					
SERVICES PROVIDED:	SPECIFIC EXPENSES TO BE OFFSET BY FEES:					
PARKING ASSISTANCE:	WARD (% or \$):					
SECURITY:	JRITY: VALUE O			DF MERCHANDISE:		
BLEACHERS, CUSHIONS, CHAIRS: PROMO		DTION OF EVENT:				
CLEAN-UP OF AREA: DONAT		ION TO CHARITY (% or \$):				
*INSURANCE:	DF CHARITY:					
*INSUR		RANCE:				
INSURANCE AMOUNT: INSUR/		ANCE AMOUNT:				
OTHER:	OTHER	:				
CONCESSION SALE (Exhibit) APPROVED	NO	T REQUESTED	DISAP	PROVED		
I UNDERSTAND THAT THIS PERMIT DEFINES CONDITIONS AND LEVELS OF CHARGES AND I AGREE TO COMPLY WITH THE PERMIT CONDITIONS CONTAINED HEREIN. ORGANIZATION DATE SIGNATURE OF AUTHORIZED REPRESENTATIVE *If permit is approved and bonds and/or insurance is required, the bond and/or proof of insurance must be in the project office five days prior to the event. If not received, the permit is revoked.						
DO NOT WRITE BELOW THIS LINE - FOR OFFICIAL USE ONLY						
APPROVED DISAPPROVED *PERFORMANCE BOND: REQUIRED AMOUNT \$:						
	ATE SIGNATURE					

PERMIT CONDITIONS

- A. Any funds collected in excess of actual total costs will be paid to the Corps for proper disposition except if surplus proceeds are used for public use benefit to the project. The purpose for which these surplus funds are to be used must be approved in writing by District Engineer before expenditure of the funds. A collection/cost analysis will be provided by the sponsor within 30 days following the event. This analysis must show total collections by categories, as approved in the permit, and a listing of all expenses showing the name of the vendor, purpose and amount of expense annotated to show those expenses. Copies of the vendor's invoices, cash receipts or any other proof of disbursement supporting the collection/cost analysis must be held at least 60 days following the receipt of collection/cost analysis in a form acceptable to the Corps District Engineer, or authorized representative. The government reserves the right to audit the sponsor's record.
- B. The right to charge is based on providing parking assistance, adequate policing for crowd supervision and control, and other services provided by the sponsor.
- C. All contestant entry fees, admission fees, or other charges in connection with the event are subject to accountability to the Corps. If event is held in a Corps managed area where fees are collected, these fees may be required.
- D. No cost shall accrue to the Corps.
- E. Private use of project lands will not preempt public use of all project recreation resources. The site to be utilized for the event will be approved by the Authorized representative.
- F. The permitted site will be fully and promptly restored to pre-use conditions by the sponsor. A performance bond, will be required in the amount stated in the approval section of the permit to cover damages to Government property arising from conduct of the event and/or added government maintenance costs due to failure of the sponsor to restore the area. Forty-eight hours will be allowed in which to clear the permitted site after the event closes.
- G. Activity is limited to 16 hours in any one day and limited to the dates set forth in the approved application.
- H. Concession permits may be granted to requesting organizations only in the absence of a licensed concessionaire at the permitted site or the concessionaire's inability to supply the needs of the proposed activity.
- I. Allowable expenses of producing an event include, but are not limited to, costs of advertising, trophies, goods for resale, hiring security and traffic control personnel, and the expenses approved in the permit application. If the primary purpose of the event is to raise funds for a recognized charitable purpose, the funds contributed to the charity may be considered an allowable cost.
- J. Admission is not limited to membership nor will any discrimination be made against a person because of race, sex, color, or national origin in conducting activities.
- K. The United States shall not be responsible for, and the permittee (sponsor) shall hold harmless, defend, and indemnify the United States from, any demands, claims, or lawsuits for personal injury and/or property damage which may arise from or be incident to any acts or omissions of: (1) the permittee, including its officers, employees, agents, contractors, or volunteers, or (2) any event participants, attendees, or spectators. The permittee shall be responsible for the health and safety of all such persons, and shall carry special event or comprehensive general liability insurance in the following amounts: \$100,000 per person and \$500,000 per accident for property damage, or such other amounts as may be required by the Corps. Evidence of insurance coverage will be furnished to the Corps office issuing this permit at least five days prior to the event.
- L. When appropriate, evidence of coordination with and receipt of approvals from other affected Governmental agencies must be provided at least five days prior to the event.